Instructions to make Virginia Extension Payments Online

You will need the following information before starting.
1. SSN
2. Email address
3. Federal Adjusted Gross Income from 2018 tax return – line 1 of the 2018 Form VA760
4. Date of Birth

Go to this website to enroll:
https://www.individual.tax.virginia.gov/VTOL/tax/IndSignUp.xhtml

Once you have enrolled and logged into your account, you will see this on your account home screen:

Make a Payment	Payment Plans	Manage Account
Bills (5-digit number required) **Estimated tax payment (760ES)** **Return Payment (760-PMT)** Extension Payment (760IP)	**Create or Manage a Payment Plan**	**Change password** **Update email** **Update address** **View your account history** **Send or view secure email**
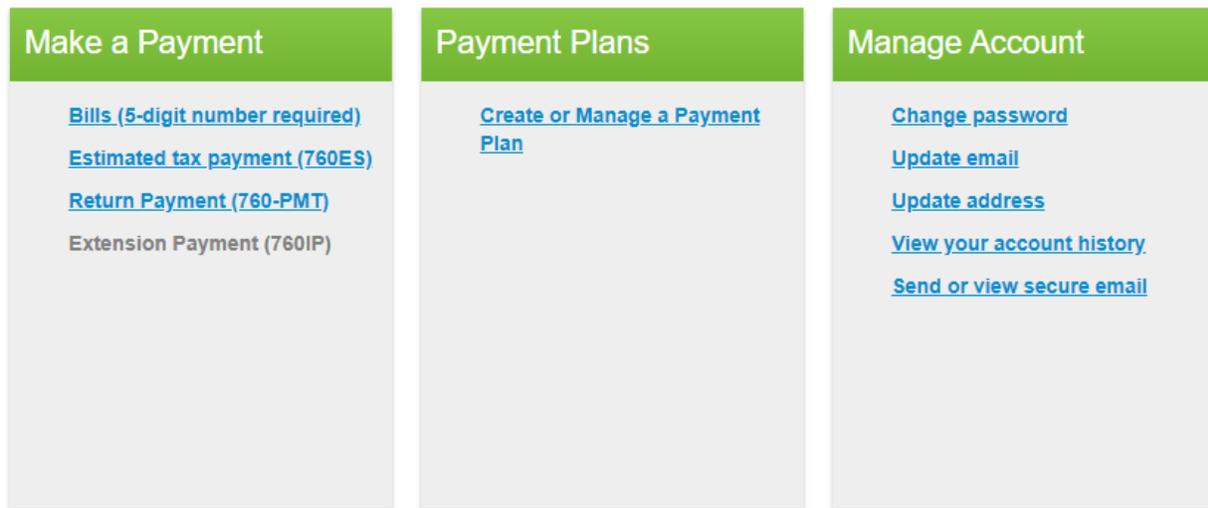
Under Make a Payment: Click on "Extension Payment (760IP)
1. Enter your payment amount, banking and contact information
2. Click "Next Page"

You will then see the Review Extension Payment page.
1. Review your information and payment amount
2. Click "Pay Now"

You will then get a Confirmation Page with a Confirmation Number.

A copy of this page is in the "View Your Account History" in the above screen under "Manage Account"